



**Art Studio LLC.**

*"inspiring creative genius"*

Gallery Consignment Agreement

Date: \_\_\_\_\_.

Artist: \_\_\_\_\_ Business Name \_\_\_\_\_.

Address: \_\_\_\_\_.

City/State/Zip: \_\_\_\_\_.

Phone : \_\_\_\_\_ Email: \_\_\_\_\_.

Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_\_.

**Tiers of consignment: please see page 3 for details of each tier. **Circle One.****

**Artist Member, Artist Non-Member, Artist at work/Art Student**

**Please initial each statement**

Due to Covid-19, all art work must be dust free, clean and sanitized before entering gallery. Patrons will be discouraged from touching artwork. MC Staff will be responsible for sanitizing with safe and appropriate materials. I agree for MC Staff to sanitize my art. \_\_\_\_\_ (initial)

Artist agrees to present artwork in a professional manner with appropriate framing and hangers. Artist provides means of display for art work (ex. jewelry tree, card holder etc.) Price and Inventory Code must be attached to each item. Please label display items with name. \_\_\_\_\_ (initial)

Artist appoints MC Art Studio LLC to be a representative of their works of art for the purpose of exhibition and sales. \_\_\_\_\_ (initial)

Art work cannot be inappropriate or obscene in nature and will be returned to Artist. \_\_\_\_\_ (initial)

Delivery is arranged **by Appointment Only**. Upon delivery of artwork, inventory sheets must be attached. Digital photos of work and artist statement must be emailed to [inspirecreativegenius@gmail.com](mailto:inspirecreativegenius@gmail.com). Artist may tag art work with their logo. **Artwork will be displayed for a minimum of 3 months. Artist may not remove artwork during this consigned time.** Artwork will be removed or rotated by the end of 3<sup>rd</sup> month of signed agreement. \_\_\_\_\_ (initial)

Following standard gallery procedure, Artist agrees that their artwork (originals and duplicates) will remain for entire duration of consigned term. This practice stabilizes the artwork value and provides a level of exclusivity during consigned term, which benefits sales negotiations. Exceptions to this

stipulation may be negotiated between Artist and Gallery on a case-by-case basis. Gallery will extend efforts to accommodate unique and special opportunities that arise, including participation in limited-duration festivals and weekend events. \_\_\_\_\_ (initial)

Artist may bring in new work during consigned term if a piece was sold during consigned period, by appointment only. \_\_\_\_\_ (initial)

Artist may submit up to a total of 5 wall pieces, only 2 if larger than 24 X 36, up to 21 gift items (ex. jewelry pieces, cards, pottery, prints, etc.). \_\_\_\_\_ (initial)

Artist agrees for artwork to be represented in our online store. Commission will be the same as in gallery commission. Commission rates apply and are due to be paid for any sales the Artist facilitates of work included in your inventory with MC Art Studio. \_\_\_\_\_ (initial)

The Artist hereby warrants that he/she created and possesses unencumbered title to the artworks and their descriptions are true and accurate. \_\_\_\_\_ (initial)

MC Art Studio LLC may ask artist to remove artwork at any time. \_\_\_\_\_ (initial)

Artist agrees to waive all damages, theft or mishandling of artwork to MC Art Studio LLC, with full understanding that MC Art Studio LLC has a duty of care to protect said pieces in their custody. \_\_\_\_\_ (initial)

MC Art Studio LLC will maintain insurance for fire/ theft/ vandalism, and declares that all consigned artwork will be covered by said insurance while in GALLERY possession. Reasonable efforts will be made to protect consigned artwork from accidental damage or breakage. \_\_\_\_\_ (initial)

Artist's payments will be electronically deposited directly into Artist's bank account. Artist must provide banking information to MC Art Studio LLC at the start of consignment. Payments will be submitted after the 15<sup>th</sup> of the month for sales made in the previous month. Artist is responsible for personal income tax. MC Art Studio LLC submits Ohio sales tax payments quarterly. \_\_\_\_\_ (initial)

Length of contract:

From \_\_\_\_\_ to \_\_\_\_\_.

Consented and agreed to: Artist

Date \_\_\_\_\_ Signed \_\_\_\_\_.

Consented and agreed to: MC Art Studio LLC

Date \_\_\_\_\_ Signed \_\_\_\_\_.

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*Carlene and Patrick Holtz, owners*

## **Consignment Tiers**

### **Artist Non-Member:**

- Artist agrees to pay 40% commission on sales.
- Inventory will hang for a 3-month duration, and will be re-evaluated upon new show to keep or exchange pieces.
- Artist will be represented online and through social media.

### **Artist Member:**

- Artist agrees to pay 20% on sales.
- All inventoried artwork will be included in our online store.
- Featured posts of their work on website, social media and included in print advertising.
- Reduced cost for Tent Shows, Classes & Workshops they wish to attend.
- High quality photos taken by us of art work for online and social media purposes.
- Available help and guidance with Instagram and Facebook.
- Artist agrees to pay \$30/month for membership. Minimum three month installments.

### **Artist at work:**

- Artist agrees to pay 25% commission of sales.
- Artist agrees to work at MC Art Studio LLC 2 days per month (10 hours) Working includes performing artist demonstrations and completing sales in the Gallery.
- Artist will be represented online and through social media.
- Reduced cost for Tent Shows.

### **Opportunities for teaching:**

- Artist pays studio a fee of \$10/ per student to teach a workshop or class.
- Artist supplies all materials for their class or workshop.
- Studio provides: Table Easels, tables and chairs, paper towels, pencils, erasers, palettes, water cups, paper or table covers if needed.
- Studio will promote and advertise on social media and website.
- Workshop or class will be on monthly calendar and newsletter.

### **Opportunities to be a Featured Artist:**

- Ask us about joining the Geauga Arts Council! Or visit [www.geaugaartscouncil.com](http://www.geaugaartscouncil.com) to learn more.



<p>Sample Tag Write Title here <u>Artist Name</u> <u>Medium &amp; Size</u></p> <p>\$ Price                      SKU</p>	<p>_____</p> <p>_____</p> <p>_____</p> <p>\$</p>
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